

## 2011/12 AGS – Summary of Recommended Process

### Overview:

This will be Cheshire East Council's third Annual Governance Statement and the recommended process, which follows best practice, remains broadly unchanged. However, it is anticipated, given the experience of previous years and embedding of processes, that the time and resource required to produce the AGS will reduce this year. In addition, based on feedback and review of previous Statements, it is aimed to make the AGS document more succinct and output focussed with a clear link to the Authority's Annual Report.

	Activity	Output	Responsibility	Planned Timescale
1	Assessment of governance arrangements for significant partnerships.	Internal Audit Report	Head of Internal Audit	Ongoing – March 2012
2	Assessment of the effectiveness of mitigating actions for approved strategic risks.	Internal Audit Report	Head of Internal Audit	Ongoing – March 2012
3	Self Assessment against the Code of Corporate Governance.	Self Assessment	Corporate Governance Group	March 2012
4	Self Assessment of Internal Audit against the CIPFA Code of Practice.	Self Assessment	Head of Internal Audit	March 2012
5	Assessment of the effectiveness of the Audit & Governance Committee.	Committee Report	Chair & Vice Chair of A&G Committee /Head of Internal Audit	27/3/12
6	Disclosure Statements by Heads of Service.	Disclosure Statements	Heads of Service	April/May 2012
7	Consider other sources of assurance i.e. External Audit reports, other inspection reports, Corporate Risk Management Group etc.	Various reports	Corporate Governance Group	April/May 2012
8	Head of Internal Audit opinion report.	Committee Report	Head of Internal Audit	28/6/12
9	Produce draft AGS.	Draft AGS/ Committee Report	Corporate Governance Group	28/6/12
10	Provide detailed supporting evidence to Members and consider any new findings/feedback on draft AGS.	Evidence Packs	Corporate Governance Group	July -Sept 2012
11	Produce final AGS for approval by Members.	AGS/Committee Report	Corporate Governance Group	27/9/12